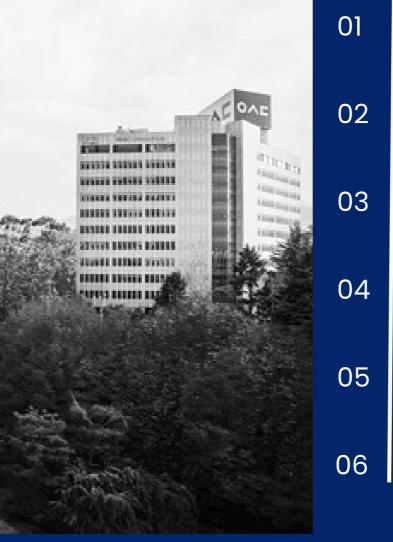




EXCHANGE PROGRAMS HANDBOOK

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ABOUT THE PROGRAM

In the tradition of expanding students' experience and knowledge within the scope of higher education, Woosong University (WSU) actively engages in study abroad programs for undergraduate students with many partner universities. This document is meant to serve as a guide for students interested in applying for exchange programs and study abroad programs. In this document, students can find definitions, requirements, and obligations of WSU Outbound programs.



PROGRAM REQUIREMENTS & PROCEDURE

The outbound student exchange program provides WSU student with the opportunity to study for one or two semesters at a partner university and transfer credits back to WSU. With many institutions in numerous countries, students have plenty of choices for selecting a host university. In order to qualify to participate in the program, WSU students must fulfill the criteria set by WSU and the host university.

Generally, students who go on exchange pay tuition to WSU. They are not required to pay tuition or enrollment fees to the host university, but they do pay other expenses such as residence, activity fees, medical insurance, flight, etc. to the host university. In some instances, however, the agreement between WSU and the host university may require students to pay tuition (and other cost) to the host university in which case they are treated as Study Abroad student.

Students are advised to consult with the Study Abroad Office about the payment terms before selecting a host university.



REQUIREMENT

In order to apply for outbound exchange programs, students must meet the following WSU criteria: Completion of 2 regular semesters at Woosong University

•Students should also ensure that they meet the host university's application requirement.

If students do not meet the minimum credits requirement at the time of application, they are still eligible to apply for exchange as long as they are able to complete the required minimum BEFORE the start of the semester at the host university.



REQUIRED DOCUMENTS

- Submit Outbound Program Application Form by the deadline along with other documents
- English Transcript
- Submit IELTS, TOEFL, TOEIC, DUOLINGO test result
- Copy of passport ID page and ARC (international students only)
- Submit 2 photographs

If you successfully pass all the WSU requirements above, you will be asked to fill out application form of the host university.

Submit all forms and supporting documents to the Study Abroad Office for sending to the host university.

While waiting, you can find out about the procedure and processing times for visa of the host country.

Also, make arrangements for your housing, pay any advance fees required by Host University (visa deposit, dorm deposit, etc.) and complete an online registration of courses at the host university, if applicable.

Submit your visa application and make necessary travel arrangements keeping in mind the orientation and semester start dates at the host university.

From this point on, you can start communicating directly with the host university.



NEXT PROCEDURE

YOU CAN'T GO FOR AN EXCHANGE PROGRAM IF



If you're a transfer student or a dual degree student



If you're planning to do an exchange in your last semester of study



If you're thinking to go to your own home country as a destination



If your Head of Dept., Academic Affairs and Study Abroad Office do not approve



If you're currently on academic leave



OBLIGATIONS

1. While studying at the host university, students must comply with the host university's rules and regulations, and students are subject to the host university's disciplinary actions as described in the Student Code of Conduct. In addition, students will be liable for any damages caused by them to the host university's property. The same applies to the host country's laws. Students may be expelled from the host university or have their visa revoked by breaking the host country's laws or the host university's rules.

2. Students are responsible for their non-tuition expenses. This includes books, residence, flight or other cost which they may incur while studying at the host institution. WSU is under no obligation to provide financial support to student to cover nontuition expenses.

3. Students are responsible for applying for and obtaining visas to exit Korea and enter the host country. The Study Abroad Office will offer general guidance and provide official documentation if necessary but will not be held liable if a student's visa application is rejected or if a student is unable to obtain a visa on time.

4. Students must settle their WSU tuition for the respective semester before leaving for the exchange program.

PARTNER UNIVERSITIES

ASIA

Bangladesh

• • Daffodil University: SIHOM, GM, AI

Japan

- Kanda University of International Studies: GM
- Kansai University: GM, SIMA

India

- Chitkara University: SIHOM, GM, AI
- Indian Institute of Management (IIM), Shillong: GM
- Lovely Professional University: SIHOM, GM, AI
- Woxen University: GM, AI
- Jagran Lakecity University: SIHOM, GM, AI
- Indian Institute of Management (IIM), Ranchi: GM

Indonesia

- BINUS University: SIHOM, SIMA, GM, AI
- Diponegro University: SIHOM, SIMA, GM, AI
- Universitas Atma Jaya Yogyakarta: GM, Al
- Widya Mandala Surabaya Catholic University: AI
- Universitas Multi Data Palembang (UMPD): GM, AI
- Jakarta International University (JIU): GM, SIMA, AI

SIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

ASIA

Kazakhstan

- University of International Business: GM, AI
- M. Narikbayev KZGUU University: GM, AI
- Almaty Management University: SIHOM, SIMA, GM, AI, Healthcare

Malaysia

• Universiti Teknologi Mara: GM, AI, SIMA

Morocco

• (IIHEM) International Institute for Higher Education: GM

Pakistan

• Superior University: SIHOM, SIMA, GM, AI

Thailand

Bangkok University – SIHOM, GM, AI, SIMA

SIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

ASIA

Taiwan

- National Kaohsiung University of Hospitality & Tourism
 SIHOM, SICA, SIRES
- Shih-Chien University SIHOM, GM, AI
- Transworld University SIHOM, SIMA, GM
- Chang Jung University SIHOM, AI, SIMA, GM
- Soochow University GM, AI

Uzbekistan

- Karshi State University: SIMA, GM, AI
- Cambridge International University: GM, AI
- Kokand University: GM, SIHOM
- Tashkent State University of Economics: GM, AI

Vietnam

- University of Danang (VNUK): SIHOM, GM, AI, SIMA
- University of Economics and Finance (UEF): GM, AI
- Foreign Trade University (FTU): GM, AI
- Hutech University: GM, SIMA, SIHOM
- FPT University (Hochiminh): GM, AI
- Thuongmai University: SIHOM, GM

SSIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

EUROPE

Belgium

- VIVES University College: SIHOM, SIMA, GM, AI
- Haute Ecole Libre Mosane: GM, AI (English courses for Fall semester only)

Bulgaria

• Varna University of Management: SIHOM, GM, AI

England

• York St. John University: All WS programs, except for SICA AND SIRES

Finland

 Haaga-Helia University of Applied Sciences: SIHOM, GM

France

- Institute Paul Bocuse: SIHOM
- ESC Rennes School of Business: GM

Georgia

• Caucasus University: SIHOM, GM

SIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

EUROPE

Hungary

 Budapest Business School University of Applied Science: SIHOM, GM, AI

North Cyprus

• Eastern Mediterranean University: SIHOM, SIMA, GM, AI, SICA, SIRES

Portugal

- Universidade Europeia: SIHOM, SIMA, GM, AI
- Leiria Polytechnic Institute: SIHOM
- ESHTE Estoril Higher Institute for Tourism and Hotel Studies: SIHOM

SSIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

EUROPE

Russia

- Pacific National University: SIHOM, GM, AI
- Khabarovsk State University of Economics and Law: GM

Spain

- Ostelea School of Tourism and Hospitality: SIHOM
- University of Barcelona (CETT): SIHOM

Turkey

- Izmir University of Economics: SIMA, GM
- Ozyegin University: GM, AI
- Yasar University: GM, SIMA, AI
- Istanbul Kent University: GM
- Bilkent University: SIHOM, SIMA

SIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

NORTH AMERICA

Canada

- University of Regina: SIHOM, GM, AI, SIMA
- University of The Fraser Valley: GM, SIMA, AI

Mexico

- Universidad Popular Autónoma del Estado de Puebla (UPAEP): SIHOM, SIMA, GM, Al
- Universidad Madero: SIHOM, SIMA, GM
- Benemerita Universidad Autonoma De Puebla (BUAP): SIHOM, SIMA, GM, AI
- Instituto Politecnico Nacional (IPN): GM, AI

Puerto Rico

 Universidad del Sagrado Corazón: SIHOM, SIMA, SIRES

USA

- University of the Incarnate Word: SIMA, GM, AI
- Florida State University (FSU): Exchange & Internship Program: 1 in a year-from July to February: all WS programs

SIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant GM = Global Management AI = AI and Big data

SOUTH AMERICA

Argentina

• Universidad Austral: GM, AI

Brazil

- Federal University of Technology Paraná: GM
- Escola Superior de Propaganda e Marketing (ESPM): GM
- YDUQS Educational Group: GM
- UNINTER Centro Universitario Internacional Uniter: GM
- Unisinos University: GM

Colombia

- Instituto Superior Mariano Moreno: GM
- Universidad Santo Tomas (USTA): GM

SIHOM: Hotel Management SICA: Global Culinary Art SIMA: Media and Communication Art SIRES: IPB & Restaurant

PARTNER UNIVERSITY FACTSHEETS



WOXSEN UNIVERSITY (INDIA)



English Proficiency Requirements: TOEFL iBT 61/ IELTS 5.5 CGPA Requirements: 2.8/ 4.5 Estimated program cost: USD 4,776 per year* Living cost: USD 6,150 per year Academic calendar: Spring – February to June Fall – September – January Useful website : https://www.usc.edu.tw/en/future Other information : one semester of tuition is free

* Subject to change

Academic calendar: Spring – January – May Fall – August – December

Useful website: https://woxsen.edu.in/internation al-studenAl

Other information: For Student Exchange Program, Woxsen University invites international student for one semester to study for undergraduate/postgraduate with the choice of their program. Travel, Visa, Insurance, Accommodation and Food fee will be borne by the students. For more information, Please contactchahat.mishra@woxsen.edu.in or exchange@woxsen.edu.in

SUPERIOR UNIVERSITY (PAKISTAN)



English Proficiency Requirement: No requirement

CGPA Requirement:

Eligibility criteria for Under graduation75% marks Eligibility criteria for Postgraduation 2.5 CGPA

IMPORTANT DATES

Fall Intake 1st June Application Deadline 20th October Orientation Date 26th of October Spring Intake 15th December Application Deadline 28th February Orientation Date 10th of March **Estimated program cost:** 1500-1800\$ per semester, admission fee is 300\$

Academic calendar: Fall semester start in August and spring semester in January.

Useful website : https://www.usc.edu.tw/en/future

Other information:

600 plus student received international exposure 100 plus foreign student got enrolled in various programs

DAFFODIL INTERNATIONAL UNIVERSITY (BANGLADESH)



English Proficiency Requirement: an English language proficiency

concern letter signed by Woosong

CGPA (grade per average) Requirement:

3.00 out of 4.00, 3.2 out of 4.50

Deadline for the registration:

- Spring: November 20
- Summer: March 20
- · Fall: July 20

Academic calendar:

- Spring Jan to April
- Summer- May to August
- Fall Sept. to Dec.

Approximate Exchange program cost:

Monthly Accommodation cost: USD 100-120 Monthly Meals cost: USD 120-150 Visa: around 52 USD Insurance: Depends Monthly Local Transport & Others: USD 60

DIU website: https://daffodilvarsity.edu.bd

Embassy of Bangladesh in Seoul: http://www.bdembassykorea.org Student Visa: http://bdembassykorea.org/en/? page_id=1299

UNIVERSITY OF DANANG (VIETNAM)



English Proficiency Requirement:

For business majors: IELTS score at least 5.5 or TOEFL iBT at least 65.
For Computer Science and Engineering, Data Science, and Biomedical Science majors: IELTS at least 5.0 or TOEFL iBT at least 64.

CGPA requirement:

2.5/4.0 (B average) or above

Deadline:

- Nomination Deadline - For Fall semester: 1st of April - For Spring semester: 1st of September Application Deadline - For Fall semester: 1st of May
- For Spring semester: 1st of October

Estimated Program Cost:

Depends on the MOET - Accommodation: 260 – 350 USD - Food: 170 – 260 USD – Books & Supplies: 50 USD - Transportation: 20 USD

- Utilities (Electricity, Water, Internet): 30 USD * Rate used: 22,870 VND/USD **Average tuition fee** for international student is 2,640 USD per academic year

Academic Calendar:

Fall semester-31st of December Spring semester- 31st of May

Useful Website: http://vnuk.edu.vn/

Other information: VNUK is the first international university established solely due to a bilateral agreement between the government of Vietnam and the UK; in partnership with the 'Vietnam-UK Network'.

SHIH-CHIEN UNIVERSITY (TAIWAN)



English Proficiency Requirement: TOEFL 61, IELTS:5.5.

CGPA (grade per average) Requirement: 2.5/4

Application Document Deadline: Fall semester: the end of March Spring semester: the end of October

Estimated program cost: Tuition fee: free of exchange program

Approximate Living cost: USD 350 per month

Academic calendar

Spring - February to June Fall - September - January

Useful website: http://www.uscoia.usc.edu.tw/en/i nternational-studenAI/exchangeprograms/

VARNA UNIVERSITY OF MANAGEMENT (BULGARIA)



English Proficiency Requirement: IELTS 6.0 or equivalent

CGPA (grade per average) Requirement: 3.0/4.5

Deadline for the registration : Spring intake: 15 November Fall intake: 10 June

Approximate living cost: 450 - 500 EUR per month

Academic calendar

+Fall semester: end of September to end of January of next year +Spring semester: end of January - end of May

Useful website: http://erasmusplus.vum.bg/inco ming-partner/3/ http://erasmusplus.vum.bg/inco ming-partner/6/ http://erasmusplus.vum.bg/inco ming-partner/7/ http://erasmusplus.vum.bg/inco ming-partner/8/

HAAGA HELIA UNIVERSITY OF APPLIED SCIENCES (FINLAND)



English Proficiency Requirement: TOEFL 72 - 94, IELAI 5.5 - 6.0, CERF B2 (upper intermediate) or an English language proficiency concern letter signed by Woosong

CGPA Requirement: No official requirement regarding CGPA

Deadline for the registration:

Spring semester: 15 October Fall semester 15 April.

More information:

https://www.haagahelia.fi/en/how-apply-studentexchange-haaga-helia

Estimated program cost:

Living cost: 2800 € / semester (food and housing) More information: https://www.haagahelia.fi/en/finances Academic calendar: Spring: January- May Fall: August- December More specific dates: https://www.haagahelia.fi/en/academic-year

Useful website: https://www.haagahelia.fi/fi/exchange-studieshaaga-helia

Other information: No tuition fee for exchange students from our partner universities

ESC RENNES SCHOOL OF BUSINESS (FRANCE)



English Proficiency Requirement: Equivalent of B2 Level, TOFEL iBT 80, ITELS 6.5, TOEIC 785

CGPA Requirement: N/A

Deadline for the registration:

FALL Semester: Nomination: 10th May Application from Students: 20th May SPRING Semester: Nomination:10th October Application from Students: 20th October

Estimated program cost:

Program: Only Exchange program Living cost: approximately 700 euro per month Academic calendar: FALL Semester: September to December SPRING Semester: January to April/May

Useful website: https://www.rennessb.com/programmes/exchangeprogramme/

Other information:

Undergraduate students need to have obtained at least 120ECT before applying to exchange, postgraduate students need to have obtained their bachelor degree (180ECT) before applying to this school for exchange

OSTELEA SCHOOL OF TOURISM AND HOSPITALITY (SPAIN)



English Proficiency Requirement: N/A

CGPA Requirement: dependent on home university's nomination

Deadline for the registration:

Application deadlines Fall Semester: 11 June Spring Semester: 12 November

Estimated program cost:

Living cost in Barcelona would be incurred by the student and could be up to 500€ for a room in a shared apartment plus additional expenses such as food, leisure, and travel.

Academic calendar:

Fall Semester - September -January Spring Semester- February to June

Useful website:

https://www.ostelea.com/en/prog rammes/bachelors-in-tourism

UNIVERSIDADE UUROPEIA (PORTUGAL)



English Proficiency Requirement: B2 English Level or Woosong English certificate

CGPA Requirement: 2.80 CGPA

Deadline for nomination and application:

Fall Semester: 15th & 31st May Spring Semester: 15th & 31st October

Estimated program cost: No tuition fees for exchange students

Living costs are approximately 400 € per month.

Academic calendar:

1st Semester (Fall): 05 September 2nd Semester (Spring): 06 February

Useful website : https://www.europeia.pt/universid ade-europeia/a-universidade

https://www.livensaliving.com/pt/ residencias-estudantes-lisboa/

OZYEGIN UNIVERSITY (TURKEY)



English Proficiency Requirement: B2 English Level or Woosong English certificate CGPA Requirement: GPA: 3.0/ 4.0 or 3.3/ 4.5

Deadline:

Fall Semester: 15thMay Spring Semester: 30th November

Estimated program cost: No tuition fees for exchange students,

Living costs are approximately 400 € per month.

Academic calendar: 1st Semester (Fall): 23 September 2nd Semester (Spring): 14 February

Useful website : https://www.ozyegin.edu.tr/tr/deg isim-programlari-veisbirlikleri/degisim-programlari

Other information:

ISTANBUL: A historical, vibrant city in Istanbul, you can explore the city once known as the capital of capital cities, having served as the axis upon which the Roman, Byzantine and Ottoman Empires revolved.

EASTERN MEDITERRANEAN UNIVERSITY (NORTH CYPRUS)



English Proficiency Requirement: IELAI 5.5 TOEFL IBT 65 TOEFL PBT 513 TOEFL CBT183

CGPA Requirement:

CGPA is a minimum of 2.00 but, this may vary from department

Deadline:

Fall semester: July 30 Spring semester: December 1

Estimated program cost:

Living cost- The average cost per month for a student is approximately \$250-400 Exchange students will pay the amount of activity fund stated on their acceptance letter (USD200) during their registration at EMU. Academic calendar: Fall semester: Third week of September – Third week of January Spring Semester: Second week of February – Second week of June

Useful website: Eastern

Mediterranean University International Promotion Office International Student Exchange Program

Other information:

Woosong exchange students only need to pay to home institution

VIVES UNIVERSITY (BELGIUM)



English Proficiency Requirement:

(IELTS): min. 6.0 (TOEFL) iBT: min. 79 (TOEFL) CBT: min 213 (TOEFL) PBT : min. 550

CGPA Requirement: 2.75 (over 3.0 is ideal)

Deadline:

Fall semester: 10 June Spring semester: 30 November

Estimated program cost:

Fixed registration fee: 1500 Euro Variable fee: 56,66 euro for each credit Living Cost: approximately 900euro per month (including accommodation)

Academic calendar:

Fall semester: Welcome Day campus Kortrijk: 13 Nov. Welcome Day campus Brugge: 14 Nov. **Cultural Activities**: 15 Sept. and 17 Sept. Start courses: 20 Sept. End courses / exams: 28 Jan.

Spring semester: Welcome Day campus Brugge: 07 Feb. Welcome Day campus Kortrijk: 08 Feb Start courses: 07-08 Feb End courses/exams: 17 June

Useful website: https://www.vives.be/en/exchang e-student/applicationprocedure-exchange-student

UNIVERSITY OF THE FRASER VALLEY (UFV)(CANADA)



English Proficiency Requirement:

- TOEFL iBT 79
- IELAI 6.5 overall band score
- TOEIC 650 CAE (Cambridge Advanced) C1
- PTE Academic (Pearson's) 53 • Duolingo English Test 105 Official scores must be submitted directly by the testing agency. Copies will not be accepted for any exam score other than IELAI and CAF.

CGPA Requirement: N/A

Deadline for the registration:

Winter Semester-October 1 Fall Semester-April 1 Summer Semester:

Estimated program cost:

Living Cost: Approximately 10215\$ per semester

Academic calendar:

Winter intake - January-end of April Summer intake: May- August Fall intake- September-December

Website:

https:/international.ufv.ca/ https://blogs.ufv.ca/studyabroad/ study-abroad-partnerships/ https://www.ufv.ca/programs/ https://international.ufv.ca/studyin-

canada/application_deadlines/

UNIVERSITY OF REGINA (CANADA)



English Proficiency Requirement:

•TOEFL iBT 79
•IELAI 6.5 overall band score
•TOEIC 650 CAE
•(Cambridge Advanced) C1
•PTE Academic (Pearson's) 53
•Duolingo English Test 105

CGPA Requirement: N/A

Deadline for the registration: FALL 2022-March 31, 2022

Estimated program cost:

Living Cost: Approximately 10215\$ per semester **Living cost** varies by the type of accommodation students choose from, as well as their living style

Academic calendar:

Fall 2022: August 31 - December
22 (includes exam periods)
Winter 2023: January 4 - April 27 (includes exam periods)

Useful website: https://www.uregina.ca/internatio nal/study-abroad/index.html

UNIVERSITY OF THE INCARNATE WORD (USA)



English Proficiency Requirement:

TOEFL iBT 79 IELAI 6.5 overall band score TOEIC 650 CAE (Cambridge Advanced) C1 PTE Academic (Pearson's) 53 Duolingo English Test 105 Official scores must be submitted directly by the testing agency (UIW Institutional Code: 6303).

CGPA Requirement: NA

Deadline for the registration:

Spring Semester-October 1 Fall Semester-April 1 **Estimated program cost:** 10215\$ per semester (living + tuition fees)

Academic calendar:

Spring intake – January-May Fall intake – August-December

Useful website: https://www.uiw.edu/studyabroa d/incoming-studenAl/index.html

UNIVERSIDAD MADERO (MEXICO)



Spanish Proficiency Requirement: B2

CGPA Requirement: 3.0 minimum

Deadline for the registration: Spring Semester: the last week of

September Fall Semester: the last week of April

Estimated program cost: USD 2,500 per year*

Living cost: USD 6,000 per year Exchange program: tuition fee exemption Academic calendar : Spring intake- January to May Fall intake- August to December

Useful website: https://umad.edu.mx/licenciatura s/

Other information: https://umad.edu.mx/internation al-studenAI/

FAQ

Reach us at studyabroad@wsu.ac.kr





1. Can I go on exchange to a university that does not have an agreement with WSU?

No, credits are not transferrable without an agreement.

2. Can I register for any course of my choice at the host university if I cannot register for the courses listed on my learning agreement?

You must get approval from the Study Abroad office and your Head of Department before making changes. Otherwise, you might face difficulty with credit transfer.

3. Can I submit TOEFL instead of IELTS or other English scores?

Generally, yes, unless TOEFL is specifically required by the partner university.

4. Can I still go on exchange if none of the courses count towards my graduation?

Yes, but be aware that if you insist on going, your graduation will most likely be delayed.

5. Can I withdraw from a program after being accepted?

Yes, but you must submit the withdrawal form to receive official approval from the Study Abroad office, and you will not have any chances to apply for the exchange program again. We strongly recommend that you do not apply unless you are sure of going abroad.

6. During an exchange, if I fail in only one course, can I still maintain my scholarship?

An "F" grade in any one course will affect your scholarship and your transcript will be recorded as "FAIL" . Please consult with the WSU Academic Affairs for further information.

7. My alien registration card will expire during my semester abroad, can I still go?

Yes, but you have to renew your alien registration before you leave Korea.

8. I am in my 8th semester and still need to take one more semester to graduate. Can I apply to go on exchange in my final semester which will be my 9th semester?

No, students cannot go abroad in their 9th semester(Bachelor's degree) or 5th semester(Masters degree).

9. I have been on exchange twice. Can I apply to go on exchange a third time?

No, student can go on exchange only for two semesters (i.e., twice).

FAQ

10. I am not sure which exchange program would be best for me. What advice/resources are available to help students select a school?

The university you select will depend on what criteria is most important to you. You may consider making your selection based on factors such as the reputation of the school, programs available, program cost, cultural experience. We advise students to attend our information sessions to get a better idea of the options available to them and how to select schools.

11. I'm a Master's student at Woosong University, can I join the Exchange Program?

Not all agreements between universities extend to the graduate programs due to the length of the study being short. So, if you're a graduate student who's interested in the exchange program, please contact us for a consultation.

12. Can I do an online exchange program?

No. All exchange programs require you to be physically in the host country regardless their classes are online/ offline.

13. I'm currently on academic leave, can I go for exchange next semester?

No. You have to go back to a regular semester first at WSU then apply for exchange after you're back from your leave.

